



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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**Chief Executive**  
Damian Roberts

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To: MEMBERS OF THE COUNCIL

**NB Background reports to items referred from Cabinet and Committees have been omitted from printed agenda packs.**

Dear Sir/Madam

I hereby summon you to attend a meeting of the Tonbridge and Malling Borough Council which will be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 24th February, 2026 at 7.30 pm.

Information on how to observe the meeting will be published on the Council's website.

The following business is proposed to be transacted:-

- |                               |  |         |
|-------------------------------|--|---------|
| 1.                            | Guidance on the Conduct of Meetings  | 5 - 8   |
| <b><u>PART 1 - PUBLIC</u></b> |  |         |
| 2.                            | Apologies for absence  | 9 - 10  |
| 3.                            | Declarations of interest   |         |
|                               | To declare any interests in respect of recommended items   |         |
| 4.                            | Minutes  | 11 - 26 |
|                               | To confirm as a correct record the Minutes of the ordinary and extraordinary meetings of Council held on 28 October 2025 and 27 January 2026 |         |
| 5.                            | Mayor's Announcements  | 27 - 28 |
| 6.                            | Questions from Members pursuant to Council Procedure Rule No 5.5   | 29 - 30 |
| 7.                            | Questions from the public pursuant to Council Procedure Rule No 5.6  | 31 - 32 |
| 8.                            | Leader's Announcements   | 33 - 34 |

## **Matters for Decision**

9. Setting the Budget 2026/27 35 - 122
- Consideration of the recommendations of Cabinet in respect of Setting the Budget 2026/27.
- Due to the timescales and print deadlines, the recommendations of the meeting of Cabinet held on 10 February 2026 will be circulated to Members in advance of the meeting of Council.
- In accordance with CPR 8.5 of the Constitution there will be a recorded vote for this item.**
10. Setting the Council Tax 2026/27 123 - 134
- Consideration of the recommendations of Cabinet in respect of Setting the Council Tax 2026/27.
- Due to the timescales and print deadlines, the recommendations of the meeting of Cabinet held on 10 February 2026 will be circulated to Members in advance of the meeting of Council.
- In accordance with CPR 8.5 of the Constitution there will be a recorded vote for this item.**
11. Local Council Tax Reduction Scheme 2026/27 135 - 270
- Consideration of recommendations of Cabinet in respect of the Local Council Tax Reduction Scheme.
- Due to the timescales and print deadlines, the recommendations of the meeting of Cabinet held on 10 February 2026 will be circulated to Members in advance of the meeting of Council
12. Treasury Management Update and Treasury Management and Annual Investment Strategy 2026/27 271 - 328
- Consideration of recommendations of Cabinet in respect of Treasury Management.
- Due to the timescales and print deadlines, the recommendations of the meeting of Cabinet held on 10 February 2026 will be circulated to Members in advance of the meeting of Council
13. Localism Act - Pay Policy 329 - 342
- Consideration of recommendations of the General Purposes Committee in respect of an updated Pay Policy Statement for 2026/27.

14. Pay Award 2026/2027 343 - 370

Consideration of recommendations of the General Purposes Committee in respect of the Council's pay award for employees for 2026/27.

15. Tonbridge Community Governance Review 371 - 386

This report sets out the results of the Community Governance Review process which started in February 2025 and based on the findings of two consultations, recommends that a Town Council for Tonbridge be created.

16. Changes to the Constitution 387 - 392

This report recommends that changes are made to Rule 15.25 of the Committee Procedure Rules so as to clarify the decision-making route for items of business covered by more than one Area Planning Committee.

The report also recommends that a definition is provided for the term 'risk of significant costs' for the purposes of Rule 15.24 of the Committee Procedure Rules.

### **Matters for Information**

17. Minutes of Cabinet and Committees 393 - 394

To receive and note the Minutes of meetings of Cabinet and Committees as set out in the Minute Book (attached as a supplement)

18. Sealing of Documents

To authorise the Common Seal of the Council to be affixed to any Contract, Minute, Notice or other document requiring the same.

19. Exclusion of Press and Public 395 - 396

The Mayor to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

## **PART 2 - PRIVATE**

### **Matters for Decision**

20. Establishment Report 397 - 440

(Reason: LGA 1972 – Sch 12A Paragraph 2 – Information likely to reveal the identity of an individual.)

Consideration of recommendations of the General Purposes Committee in respect of a number of establishment changes recommended by the Council's Management Team. Members should note that, in accordance with adopted conventions, all of the savings/costs referred to in this report reflect the salary at the top of the scale/grade plus associated on costs.

21. Dispensation - Councillor Attendance at meetings 441 - 444

(Reason: LGA 1972 – Sch 12A Paragraph 2 – Information likely to reveal the identity of an individual.)

To approve the continued absence of a Member from meetings on the grounds of ill health and/or injury.

DAMIAN ROBERTS  
Chief Executive  
Monday, 16 February 2026